



## NOTICEBOARD

- **Please do not worry if your child does not complete all the work each week**, especially if they get a lot of homework from school. Remember, we put up more work online than can be done in an average class lesson, as the homework is also built in.
- **For instance**, if your child only does **one** of the two / three Maths Timed Tests set as homework each week, that is fine. Similarly with the VR and NVR Timed Tests.

- **Note: During a mock exam week**, your child will have 2 weeks to complete all 4 mock exam papers and to submit their answers to the 'live' remote system.
- **The 'live' online answer forms must be completed by 5:00pm on the Saturday of the second week** – after which the remote forms will no longer be available.

- **Our monthly mock exam results/reports are issued by email within 2-3 weeks after** the last deadline to submit your child's results to the remote forms. We aim to get the reports to you within 2½ weeks, but please allow up to 3 weeks to cover for any unexpected circumstances.
- **Please remember to check your spam / junk folder** if you don't receive your reports within 3 weeks.

- **Extra work will be put up during longer holidays** (Christmas, Easter & Summer holidays), however, we do not put up any new work during shorter half-term weeks. Instead, we will usually leave up the previous couple of weeks' work, in case any children need to catch up, or wish to revisit any lessons.

- **Phone calls:** To contact us by phone, please leave a message with **your name**, your **contact number** and **your child's full name**.
- **Please note** that if you do not leave a message, we will not know you have tried to call and therefore we will not be able to respond.

- **Emails:** To get in touch through email, please use the '**Contact Us**' form on our website [www.11plustuition.co.uk](http://www.11plustuition.co.uk) giving a **correct email address**, a **contact telephone number**, both **your name** and **your child's full name** and of course **details of your query**. This will help us speed up our response to you.
- **Please remember to check your spam / junk folder** if you don't receive a response.

- **Unless it is very urgent, any emails /phone messages sent during school holidays** and half-term breaks will be addressed and replied to when we return to the new school term.